

Penbrook Borough Council Meeting Minutes  
April 1, 2024

1. Call to order
  - A. On April 1, 2024 President Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and a moment of silence.
  - B. Roll call was performed, and all elected officials were present except for the Mayor. Solicitor Kern and Manager Hogarth were in attendance as well.
  
2. Citizen comments on agenda items: N/A
  
3. Consent Agenda: Burdine made a motion to approve all items and Newcomer seconded. There was no further discussion. Passed unanimously. Items listed were March 4 minutes, March 18 minutes, March Treasurer's report, Approval of bills and the field use agreement between the Borough and the Harrisburg Area Police Athletic League for the use of the large baseball field at Community Park.
  
4. Reports
  - A. Hogarth provided Council with the March 2024 Police report.
  
  - B. Manager
    - i. There are two action items under new business regarding borough vehicles. The first is a decision to repair the damage done to 1139. Hogarth advised the damage occurred at a gas station when Bragunier scraped along a protective bollard. Hogarth sent pictures of the pumps and bollards to Inservco's safety person. The safety person is looking at Susquehanna Twp codes to see if the cost of the repairs could be subrogated. There is a Resolution to be considered to trade in the 2009 Crown Vic on the new codes vehicle that was recently delivered by Klick Lewis. Klick Lewis is offering \$1,000 for trade in. Hogarth checked like vehicles on Municibid and believes \$1,000 is reasonable.
    - ii. Hogarth is also working with Penn Prime to possibly subsidize the cost of installing dash cameras in the public works vehicles.

iii. Current PLGIT interest rates were reviewed for investment purposes.

iv. Hogarth recently attended a luncheon in York by the PA Economy League on the topic of Home Rule Charters. Hogarth said Home Rule Charters are gaining traction with boroughs and third-class cities and communities face short falls created in part by tax laws that were written in the sixties.

#### C. Solicitor

- i. No written report was provided however there is one action item under new business regarding the possible adoption of draft ordinance 2024-01. The draft has been advertised as required by law and can formally be acted upon.

#### D. STEMS – No report

E. Fire Chief – Deardorff read the monthly stats for fire department activity and commented that the live-in renovations are underway. He also reported that the fire department received a \$24,000 grant and recently accepted 3 new members.

#### F. Committees

i. Codes – Burdine reviewed the monthly codes activity report. He reported on a recent committee meeting with borough staff regarding the rental property inspection program.

ii. Public Safety – Bloss not in attendance. The members this month are Shaw, Burdine and Newcomer.

iii. Parks and Property – The committee has begun planning for the summer program. Sabrina Herb is asking if her background check will be adequate for the volunteer clearance requirements. Kern said it should as the teacher requirement are more stringent.

iv. Public Works – N. Shaw reviewed the monthly activities performed by the public works staff.

v. Personnel – No report

vi. Community and Government – Moore reported there are several community clean-up events coming up soon. They are looking to host a senior expo in August. The JT Dorsey Foundation presented at a recent meeting and would like to get more involved in the community. The committee is interested in having both National Night Out and Community Fall Fest this year. The composting event hosted by the Lions was well attended with great information.

vii. Budget – No report

viii. Authority – Dry commented that there will be an action item on the April Caucus agenda to discuss the MOU proposed language.

ix. Planning Commission – Stokes asked that the April Caucus agenda list a discussion for the SALDO applications for both the S 28<sup>th</sup> St and Herr St properties. The commission will also continue working on the brew pub referendum question for the November ballot. He would like to get in touch with someone from LCE for an upcoming meeting. Hogarth said he would try and find one.

## 5. New Business

- A. A discussion and if necessary, action on the repair of the 2010 Ford Explorer. Shaw asked Hogarth if the plan was to keep the vehicle. Hogarth said the vehicle should be kept in service for as long as possible because it's used regularly by the police department especially for prisoner transports. A motion to repair the vehicle through an insurance claim was made by Shaw and seconded by Dry. Carried unanimously.
- B. A motion is needed to approve or reject Resolution 2024-9 for the sale of the 2009 Ford Crown Victoria with an estimated value of less than \$2,000. Motion to approve by Dry and seconded by Shaw. Carried unanimously.
- C. A motion is needed to adopt or postpone Ordinance 2024-01, Quality of Life Ordinance. Armbruster made a motion to approve and Burdine seconded. Carried unanimously.
- D. A motion is needed to approve or postpone the reinstatement of the rental property inspection program. Burdine made a motion to reinstate and Armbruster seconded. Motion carried unanimously.

6. Visitors to be heard

A. Keynan Kinard, owner of 127 S. 28<sup>th</sup> Street apartments was curious about the rental inspections, wanted to connect with members of Council and ensured all that they want to improve the community by maintaining a nice property.

7. Council comments

A. Stokes thanked those in attendance and their attendance and comments at the planning commission meetings as well.

B. Moore also wanted to thank those in attendance and encouraged them to attend the community and government committee meetings as well.

8. Deardorff asked for a motion to adjourn the meeting at 7:15 pm. Shaw made a motion to adjourn and seconded by Moore. Motion carried.

Respectfully submitted and attested,

Joseph Hogarth  
Borough Manager and Municipal Secretary