

Penbrook Borough Council Meeting Minutes
July 1, 2024

1. Call to order
 - A. On July 1, 2024 President Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and a prayer from Pastor Mark.
 - B. Roll call was performed. Burdine was absent. Solicitor Kern and Manager Hogarth were in attendance as well
2. Citizen comments on agenda items: N/A
3. Consent Agenda: Armbruster made a motion to approve all items and Dry seconded. There was no further discussion. Passed unanimously. Items listed were June 3 minutes, June 17 minutes, June Treasurer's report, Approval of bills.
4. Reports
 - A. The Mayor provided Council with the June 2024 Police report.
 - B. Manager:
 - i. There's an action item regarding the support of a local share grant application by the JT Dorsey Foundation for equipment to be used at Community Park. Similarly, I have a pre-application meeting scheduled Friday at 9am regarding our potential grant application for CP planning.
 - ii. JW Mechanical will be starting the HVAC zoning project next week.
 - iii. The Thomas Street sewer project will be delayed because of current project delays the contractor is dealing with. A change order has been granted pushing the completion deadline to Oct 31.

C. Solicitor

- i. The proposed Ordinance 2024-02 has been properly advertised and can be acted upon under new business.
- ii. If the proposed Ordinance is adopted Council will then have to set the fees listed in the ordinance.

D. STEMS – N/A

E. Fire Chief – Chief Murphy reviewed the monthly activity report. The live-in program is due to start at the beginning of August.

F. Committees

I. Codes –

- a. Deardorff reviewed the monthly codes activity report.
- b. The Solicitor briefed Council on two property maintenance issues that have resulted in the BCO declaring them uninhabitable. Kern advised that under the IPMC, Section 112, Emergency Measures, the BCO shall contract to have the properties abated and the property owners would then be held responsible for reimbursing the Borough or a lien placed on the property.

ii. Public Safety – Bloss reviewed some storm damage from the weather event on June 26.

iii. Parks and Property – Newcomer recapped the Summer Program thus far. They are scheduled to take a field trip but are \$200 short of meeting the expense. They're still hoping for donations to come in. Stokes gave an update for the planning of Fall Fest to take place on Sept 28.

iv. Public Works – Shaw reviewed the monthly activities performed by the public works staff.

v. Personnel – No report

vi. Community and Government – Moore highlighted upcoming events. She also noted that the SOAL organization working at the Lincoln Cemetery would like the Borough to sponsor them for the upcoming Gaming Grant. Newcomer asked if they reached out to Susquehanna Twp. That is unknown. Hogarth has a meeting with the grant people on Friday and will ask if they can be sponsored by another municipality.

vii. Budget – Armbruster sent the budget meeting memo out.

viii. Authority – No report

ix. Planning Commission –

- a. 2701 Herr is being postponed until the August meeting
- b. There are changes to the 650 S 28th application but an update will wait until citizen comments.

5. New Business

A. A motion is needed to approve or reject Ordinance 2024-02, Amending Chapter 92, Animals, providing for regulations of Livestock, and providing regulations for and allowing the keeping of no more than six female chickens in the Borough of Penbrook. Armbruster made a motion to approve. Stokes seconded. Armbruster asked where the police were going to keep chickens found running at large. Hogarth suggested a cat carrier. Armbruster asked for a copy of the codified chapter. No further discussion. Carried unanimously.

B. A discussion and if necessary, action on the request from the JT Dorsey Foundation for Borough support for grant funding. Hogarth advised that the JTD Foundation was seeking sponsorship for the gaming grant to purchase soccer goals, a storage shed and laptops for their programs held at Community Park. Hogarth explained how the sponsorship works and its effects on the Borough's application(s). Moore made a motion to approve. Newcomer seconded. Carried unanimously

6. Visitors to be heard –

- A. Elizabeth Knouse Foote on behalf of 650 S 28th advised Council that they would like to change their SALDO application to show the property divided into two lots not three. Stokes advised that the Tri-County Regional Planning Commission was consulted to see if they should re-submit a new application or if the original one can be altered. Shaw recommended that the process, regardless of the application, be taken back to the Planning Commission and their new recommendations presented to Council at a future meeting.
- B. Steve Garisto 2531 Boas made comments about the newsletter and was unhappy about the letter he received from Armbruster.

7. Council comments –

- A. Stokes addressed Garisto and suggested that his opinions are just that and opinions are ok to be different from another's.
 - B. Moore also addressed Garisto's comments and suggested that they be made without the name calling. The issues are important to Council, but they have to be brought up without making things personal.
8. Shaw made a motion to adjourn the meeting at 7:34 pm. Moore seconded. Carried unanimously.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary