

Penbrook Borough Council Meeting Minutes
October 7, 2024

1. Call to order

- A. On October 7, 2024 President Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and a moment of silence.
- B. Roll call was performed. All were present except for Moore. Solicitor Kern and Manager Hogarth were in attendance as well.

2. Citizen comments on agenda items: N/A

3. Consent Agenda: Armbruster made a motion to approve all items and Burdine seconded. There was no further discussion. Passed unanimously. Items listed were September 3 minutes, September 9 budget minutes, September 16 minutes, September 23 budget minutes, September 2024 Treasurer's report, Approval of bills to be paid. Also there was 1 action item approved as part of the consent agenda:

A. Approval to deposit CRW treatment and conveyance invoice rate differences into an escrow account with CGA Law.

4. Reports

- A. The Mayor provided Council with the September 2024 Police report.
- B. Manager: Updated Council on the Little Valley Park project status
- C. Solicitor: comments and recommendations regarding agenda action items were provided to Council via a written report.
- D. STEMS – N/A.
- E. Fire Chief – Deardorff read monthly FD stat report and mentioned several upcoming fund-raising events.

F. Committees

- i. Codes – Burdine reviewed the monthly codes activity report.

ii. Public Safety – No report from EMC Bloss or Committee Chair.

iii. Parks and Property – Stokes provided a recap of the Fall Fest event. Despite the rainy weather there was a good turnout, and all involved believed it was a successful event. Newcomer personally thanked Stokes and Sarah Marencic for their work organizing, setting up and tearing down the event.

iv. Public Works – Shaw reviewed the monthly activities performed by the public works staff.

v. Personnel – No report

vi. Community and Government – No report

vii. Budget – Armbruster commented that the next budget meeting will feature the General Fund revenues.

viii. Authority – Dry reported on several issues including delinquent tax collection will continue with CGA Law, and the Authority continues to work on the draft MOU.

ix. Planning Commission – With the two SALDO applications complete, the Commission would like to refocus their efforts back on the Comprehensive Plan. Ben asked Hogarth if he could send the Walnut Street Corridor Plan that was started back in 2022.

5. New Business

A. A motion is needed to accept the resignation of Richard Levandusky as a member of the Planning Commission. Stokes made a motion to accept and Armbruster seconded. No further discussion. Carried unanimously.

B. A motion is needed to adopt Resolution 2024-13 appointing Victoria Shaw as a Planning Commission member. Armbruster made a motion to approve and Deardorff seconded. Shaw abstained because Victoria is his spouse. The motion passed unanimously with all but Shaw voting to approve.

- C. A discussion and if necessary action on the Zoning Hearing Board application submitted by the property owner of 2301 Boas St. The motion would be, if necessary, to have the Solicitor present at the hearing to represent the interests of Borough Council. Kern shared the documents relevant to the application and explained the circumstances of the non-conforming use. Council was in agreement that they are not in favor of multi-family properties that the zoning does not allow. Newcomer made a motion to approve the Solicitor's attendance and Burdine seconded. Carried unanimously.
- D. A motion is needed to adopt Resolution 2024-14 Enacting and Amending the Right-to-Know Policy for the Borough. Armbruster made a motion to approve. Dry seconded. Carried unanimously.
- E. A discussion and if necessary, action on the change order recommended by the Borough's Engineer for the paving of Thomas Street. The original plan to the project was to replace the sewer main and the borough's portion of the laterals to the curb line and then repair and pave the trench. However, the engineer is reporting that the road surface condition is too degraded to support trench only paving. It's recommended that the entire street is milled and new asphalt laid down. The estimated cost of this is an additional \$36,500. Newcomer made a motion to approve and Dearnorff seconded. Shaw abstained because he personally knows the contractor. The motion carried unanimously.
- F. Council agreed to setting the Borough's Trick or Treat date as Thursday October 31 from 6pm until 8pm.

6. Visitors to be heard

- A. A special thanks goes out to visitor Troy Lambie from Scout Troop 284. Young Mr. Lambie lives in New Cumberland Borough and came to our Council meeting with his mother as part of his scouting requirements. We hope to see Troy stay involved in his community and local government for years to come.
- B. Ms. Eva Wise of 2900 Market Street Rd thanked the public works staff for handling the damage to her yard caused by the trash collection vehicles. She also noted she's having a hard time hearing what the Council members are saying during the meetings.

C. Brendan Butler of 2721 Butler wanted to introduce himself to Council and advise everyone of his cleaning services. He also expressed concerns about the school bus passing violations at 28th and Butler and the trash being strewn about by renters.

D. Rebecca Ober of 2739 Herr wanted to make Council aware of her concerns regarding the traffic accidents at 28th and Herr. Recently there was an accident in which one of the vehicles went into her neighbor's house and the family is still displaced. Deardorff said that a traffic study was recently done for the sight distance requirements at that intersection and that in December Council will vote to change the no parking portion of the ordinance to comply with the line-of-sight survey. Unfortunately, while it might curb the traffic accidents it will create parking issues for those that live there and park near that intersection.

7. Council comments – N/A

8. Shaw made a motion to adjourn the meeting at 7:45 pm. Armbruster seconded. Carried unanimously.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary