

Penbrook Borough Council Meeting Minutes
November 4, 2024

1. Call to order

- A. On November 4, 2024 President Deardorff called the Borough Council to order at 6:30 pm followed by a salute to the flag and a moment of silence.
- B. Roll call was performed. All were present except for Moore. Solicitor Kern and Manager Hogarth were in attendance as well.

2. Citizen comments on agenda items: N/A

3. Consent Agenda: Armbruster made a motion to approve all items and Burdine seconded. There was no further discussion. Passed unanimously. Items listed were October 7 minutes, October 15 budget minutes, October 21 minutes, October 28 budget minutes, October 2024 Treasurer's report, Approval of bills to be paid.

4. Reports

A. The Mayor provided Council with the October 2024 Police report.

B. Manager: Updated Council on the Little Valley Park project status

C. Solicitor: Briefed Council on a law that was just passed regarding elected official wages and other allowances and requirements

D. STEMS – N/A.

E. Fire Chief – N/A

F. Committees

i. Codes – Burdine reviewed the monthly codes activity report.

ii. Public Safety – EMC Bloss reported that there was a 911 outage on October 22nd but he is not aware of any issues that affected the Borough.

iii. Parks and Property – N/A

iv. Public Works – Shaw reviewed the monthly activities performed by the public works staff.

v. Personnel – No report

vi. Community and Government – No report

vii. Budget – Armbruster commented that what he hopes to be the final budget meeting will take place next Tuesday and it's likely that there will be no need for a property tax increase.

viii. Authority – Dry reported on several issues including delinquent tax collection will continue with CGA Law, and the Authority continues to work on the draft MOU.

ix. Planning Commission – Thank you to the members of the commission and their efforts of outreach to the community regarding the upcoming referendum. The Commission is working with the Codes Committee to draft ordinances involving brew pubs in the event the vote moves us in that direction.

5. New Business

A. A motion is needed to authorize the advertising of proposed Ordinance 2024-04 Amending Chapter 254 of the Code of the Borough of Penbrook, Vehicles and Traffic, Prohibited Parking at All Times, Schedule XIV, Herr Street south from 28th Street to a point west. Armbruster made a motion to accept and Burdine seconded. No further discussion. Carried unanimously.

B. A motion is needed to direct the manager to advertise that the proposed 2025 Budget is available for public inspection. Dry made a motion to approve and Newcomer seconded. The motion passed unanimously.

C. A discussion regarding delinquent real estate tax collection by third-party provider and if necessary, a motion to adopt Resolution 2024-15 directing Dauphin County Tax Claim Bureau not to collect delinquent

real estate taxes and municipal claims delinquent accounts. Armbruster made a motion to approve the Resolution and Newcomer seconded. The motion passed unanimously.

- D. If necessary, a motion to authorize advertising of proposed Ordinance 2024-05 Amending Chapter 135 of the Code of the Borough of Penbrook, Imposing Interest Assessment, Attorney's Fees and Collection Fees on Unpaid Real Estate Taxes and Municipal Claims Delinquent Accounts. Newcomer made a motion to approve. Armbruster seconded. Carried unanimously.

6. Citizen Comments

- A. Taylin Gilliard of Boas St, representing the Penbrook Leo's, would like permission to put a food collection box in the lobby and also conduct their annual drive, all of which goes to the Manna Food Bank. Council granted permission and thanked both the Lions and Leos for their efforts.
- B. Steve Garisto 2531 Boas made several comments about the newsletter contents, dark areas because of street light outages and wondered why there was no warning about the August tornado.

7. Council comments

- A. Armbruster mentioned that Sylvia Mummert passed away and spoke about what she meant to the community. She will be missed.

8. Shaw made a motion to adjourn the meeting at 7:02 pm. Dry seconded. Carried unanimously.

Respectfully submitted and attested,

Joseph Hogarth
Borough Manager and Municipal Secretary